

SELF HELP PROJECT REQUEST

Section I – General Information (Please Print)

Resident's Name (Last, First, MI):

Housing Site or Barracks Name:

Resident's Permanent Duty Station & Work Phone:

Section II – Description of Work

Explain what, where, how many, installer name, type, size, color. Provide drawing(s), sketches, measurements, etc as needed/requested. Use reverse if necessary.

Section III – Statement of Understanding

"I understand and agree I am subject to a Housing Office inspection of my project. Any corrections required, as directed by Housing, will be mine to bear. I understand and agree that upon termination of assignment to quarters I must return my unit to the original, or an approved, condition at my own expense."

Residents Signature:

Date:

OFFICE USE ONLY

Approved

Disapproved

See Remarks

Remarks:

Housing Representative Signature:

Date: