Special Missions Training Center (SMTC)
PSU 3** Security Division
RFO Inspection Checklist
Inspectors:

A. CURRENT REFERENCES:	Yes	No	N/A
1. Are the current references available at the unit?			
a. COMDTINST M5400.17 PSU ORGMAN (series)			
b. COMDTINST M1540.11 PSU PQS (series)			
c. COMDTINST M8000.2 U. S. Coast Guard Ordnance Manual (series)			
d. ORDNANCE TTP Coast Guard Tactics, Techniques, and Procedures CGTTP 3-30.2			
e. RANGE TRAINING HANDBOOK Coast Guard Tactics, Techniques, and Procedures CGTTP 3-30-3B.1			
f. COMDTINST M3501.53A Port Security Unit (PSU) Operation Doctrine (series)			
g. COMDTINST M16601.16 Tactical Medical Manual (series)			
h. COMDTINST M6000.1F Medical Manual (series)			
i. COMDTINST M4500.5D Personal Property Management Plan (series)			
j. COMDTINST M10470.10 Rescue and Survival Systems Manual (series)			
k. COMDINST M16247.1F Maritime Law Enforcement Manual (series)			
l. COMDTINST M3501.49B PSU ROC & POE			
m. COMDTINST M4081.8A Operational logistics Support Plan (OLSP)			
n. COMDINST M3400.4 CBRNE Guidelines (series)			
o. DOGINST 4130.2 Ballistic Protection System and Lifecycle Management Plan			
p. PSU Master Training List (MTL)			
q. PSU Essential Skills Handbook			
r. COMDTINST M1543.3 AN\PVS 14 Monocular Night Vision Device (MNVD) PQS			
s. COMDTINST M5212.12A Information and Life Cycle Management Manual			
B. PERSONNEL ALLOWANCE LIST & WQSB:	Yes	No	N/A
1. Are all members assigned to the WQSB? *ref (a) chapter 4*			
2. Is the WQSB posted in an acceptable location? *ref (a) chapter 4 A.5*			
3. Are all Division members individually qualified in accordance with their WQSB assignment? *ref (a) chapter 4*			
4. Do Division members have the min. security clearance for their billet as identified in the PSU MTL? *ref (p)*			
5. Have all Division members attended SMTC BSC or equivalent? r*ef (a) chapter 5.A.7.b.2 & 5.B.22.e*			

C. GENERAL TRAINING AND QUALIFICATIONS:	Yes	No	N/A
1. Are Divisional training plans routed through unit training board? **ref (a) chapter 5-122**			
2. Do Divisional training plans involve individual skill training? **ref (a) chapter 5-121**			
3. Do Divisional training plans involve Special Missions Drills (SMDs)? **ref (a) chapter 5-124**			
4. Does the training team develop scenarios and drill cards for SMDs? **ref (a) 5-124**			
5. Are completed SMDs signed and maintained on file for future reference? **ref (a) 5-123**			
6. Are SMDs routed and approved by the Commanding Officer? r**ef (a) 5-124**			
D. DESIGNATION LETTERS:	**Yes**	**No**	**N/A**
1. Is there a Command designated OBTT for Security Division? **ref (a) 5-124**			
2. Does the Division have command designated PQS instructors in writing? r**ef (b) pg 2**			
3. Does the unit have a Command Designated CBRN Officer? **ref (n)**			
4. Does the Division have a command designated property custodian identified? **ref (i) pg 1-6 #1.3.9**			
5. Does the unit have Command Designated Weapons PQS instructors in writing? **ref (d) pg 8-3 #A.8**			
E. FIRE TEAM TRAINING AND QUALIFICATIONS - INDIVIDUAL:	**Yes**	**No**	**N/A**
1. Does each Division member have his/her own PQS book to track progress? **ref (b) pg 2**			
2. Have Division members successfully completed the requirements of PSU PQS Module 0.1 – 0.16? **ref (b)**			
3. Have Fire Team Members successfully completed the requirements of the PSU PQS Module 3.1? **ref (b)**			
4. Have Fire Team Leaders successfully completed the requirements of PSU PQS Module 3.1 and 3.2? **ref (b)**			
5. Have Division Members been trained in the use of CBRNE equipment (Green Bag)? **ref (n)**			
6. Have Division members been trained and fit tested with the M40A1 Gas Mask? **ref (n)**			
7. Have Division Members successfully completed the requirements of Night Vision Device PQS? r**ef (r) & ref (b)**			

F. TRAINING TEAM ASSESSMENT OF DRILLS :		Yes	No	N/A
1. Does the training team conduct pre-drill meeting, to include role player assignments? *ref (a) 5-124*				
2. Does the training team conduct OPORDER, GAR, and Safety Brief with all division members? *ref (a) 5-124*				
3. Does the training team conduct drills using command approved drill cards/guides? *ref (a) 5-124*				
4. Does the training team conduct and control the drill as briefed and per drill card? *ref (a) 5-124*				
5. Did role players assume/exercise theatre cultural, accents, and dress to enhance realism? *ref (a) 5-124*				
6. Does the training team conduct post-drill briefs with all hands involved to provide feedback? *ref (a) 5-124*				
G. DIVISIONAL EQUIPMENT:	**Quantity**	**Yes**	**No**	**N/A**
1. Does the Division maintain an inventory of the following items?				
a. Concertina Wire, 50ft (18" Barbed Tape Concertina (BTC) of zinc galvanized steel)	10 Bundles			
b. Sand bags	2 HD			
c. Hesco Barriers (or equivalent)	24 EA			
d. Gate, Portable	1 KT			
e. Gloves, barbed tape-wire handlers	16 PR			
f. C-Wire stakes	100 EA			
g. Post, Metal Fence - 6' Length	25 EA			
h. Post, Metal Fence - 8' Length	25 EA			
i. Weapons Clearing Station	4 EA			
j. Terrain Model Kit	1 KT			
k. Shovel, Spade	10 EA			
l. Entrenching tool and Carrier	10 EA			
m. Axe, Spiked (16in)	5 EA			
n. Axe, Mattock (26in)	5 EA			
o. Sledgehammer	2 EA			
p. Mirror, Inspection	10 EA			
q. Marker, Traffic Cone	24 EA			
r. Spike Strips	5 EA			

		Yes	No	N/A
s.	Camouflage Screen Systems (Desert &/or Woodland)	10 EA		
t.	Night Vision Goggles	8 EA		
u.	Searchlight Set	1 EA		
v.	Light Unit (Base X tents if applicable)	20 EA		
w.	Metal Detector (Hand Held)	8 EA		
x.	Work Light Tower	10 EA		
y.	Binoculars (7x50)	8 EA		
z.	Public Address System	2 EA		
H. INDIVIDUAL EQUIPMENT ISSUE:		**Yes**	**No**	**N/A**
1.	Is all Personal Protective Equipment (PPE) properly annotated on an AF-538? r*ef (j)*			
2.	Is all Ballistic Plate System (BPS) ensemble properly annotated on BPS Log sheet and AF-538? To include Helmet, Carrier, Soft Armor, SAPI Plates (Front, Back, Left, Right). *ref (j) and ref (o)*			
3.	Have Division members been issued Mission Oriented Protective Posture (MOPP) gear? To include CBRNE Bag, Over garments, Boots, Gloves, *ref (n)*			
4.	*a.* Are *Ballistic helmets* serviceable, in compliance with BPS, and compatible for use with NVGs? *ref (o)* *b.* Are the helmets annotated on the BPS log and visually inspected monthly? *ref (j)*			
5.	*a.* Are *Ballistic plates (SAPI)* serviceable, without cracks/damage, properly secured in designated pouch? *ref (o)* *b.* Are the SAPI Plates annotated on the BPS Log and visually inspected monthly? *ref (j)*			
6.	*a.* Is the *Soft Body Armor* serviceable, with no rips or tears, and secured within the BPS carrier? *ref (o)* *b.* Is the soft armor notated on the BPS log and with current expiration of 5 years? *ref (j)*			
7.	Is the *BPS Carrier* serviceable, with no rips or tears, sized correctly for plates and soft armor and in good working order? *ref (o)*			
8.	*Individual First Aid Kit (IFAK:)* Serviceable and functional without rips or tears, frayed stitching and is the zipper functioning properly? Are medical supplies within expiration? *ref (e)*			
9.	*Gloves:* Components are serviceable without rips or tears. Stitching is not frayed.			
10.	*Goggles / Ballistic Eyewear:* Components are serviceable without scratches, cracks, corrosion or tears.			

11. *Hydration System / Camelback:* All components are serviceable without rips, cracks, corrosion or tears. Secured and Clean.			
12. *Elbow/Knee pads:* All components are serviceable without rips, cracks, corrosion or tears. Stitching not frayed.			
13. *Flash Light / with IR lens and Pouch:* Serviceable and functional. IR lens attachment present . No rips or tears, rips or cracks; stitching not frayed.			
14. *M40A1 Gas Mask:* Serviceable and in good working condition.			
15. *Multi-tool:* Serviceable and in good working condition.			
16. *Sleep System:* Serviceable and functional. No major rips and/or extensive tears.			
17. *CBRNE Canteen and Carrier:* All components are serviceable without rips, cracks, corrosion or tears. Stitching not frayed.			
18. *Magazine Pouches M4 / PDW:* All components are serviceable without rips, cracks, corrosion or tears. Stitching not frayed.			
19. *Flight Bag / Sea Bag:* All components are serviceable without rips, cracks, corrosion or tears. Stitching not frayed.			
I. WEAPONS QUALIFICATIONS	**Yes**	**No**	**N/A**
1. Is the Division maintaining copies of all Combined Small Arms Training Records CG-3029's for the past 36 months? *ref (s) II-3-4*			
2. Are the CG-3029's filled out correctly? *ref (c), (d), & (e)*			
3. Have all qualified Security Div. personnel certified on the SIG P229 and M16/M4 Annually? *ref (c) 4-16* **Total team members certified on this weapon:_____**			
4. Have all qualified Security Div. personnel certified on the Shotgun Annually? *ref (c) 4-16* **Total team members certified on this weapon:_____**			
5. Have all qualified Security Div. personnel certified on the M2 50. Cal machine gun Annually? *ref (c) 4-16* **Total team members certified on this weapon:_____**			

6. Have all qualified Security Div. personnel certified on the M240B. Cal machine gun Annually? *ref (c) 4-16* **Total team members certified on this weapon:_____**			
7. Have all qualified Security Div. personnel certified on the M203 Grenade Launcher Biannually? *ref (a) 5-53* **Total team members certified on this weapon:_____**			
8. Have all qualified Security Div. personnel conducted Weapons PQS Quarterly? *ref (c) 4-16*			
9. Have all qualified Security Div. personnel conducted JUFE Semi-Annually? *ref (c) 4-16*			
10. Have all qualified Security Div. personnel completed the Lautenberg Amendment Annually? *ref (c) 4-16*			
J. FIRE TEAM MEMBER/ FIRE TEAM LEADER PQS PERFORMANCE EVALUATION:	Yes	No	N/A
1. M240B - Disassemble, state the 8 major assemblies, reassemble, and conduct weapons function check.			
2. M2HB - Disassemble, state the 8 major assemblies, reassemble, conduct HS & T, and weapons function check.			
3. M240B – Tripod and T & E. Identify which tripod is used, Mount and Emplace weapon on tripod using T & E, Identify T & E Nomenclature.			
4. M2HB – Tripod and T & E. Identify which tripod is used, Mount and Emplace weapon on tripod using T & E, Identify T & E Nomenclature.			
5. State the U.S. Coast Guard Firearms Safety Rules.			
6. Define Commandant's Use of Force Policy.			
7. Explain the difference between SROE, ROE, and RUF.			
8. Explain Principle Direction of Fire (PDF), Final Protective Line (FPL), Left and Right Lateral Limits (LL).			
9. Define MOPP and describe MOPP levels and appropriate gear.			
10. Disassemble, Inspect, and Reassemble the M40A1 Protective Mask.			
11. Don/clear/wear M40A1 Protective Mask.			
12. Perform one handed and two-handed Combat Action Tourniquet (CAT) placement.			
13. Plot an 8-Digit coordinate on a Map.			